



# DESTINY CHANGERS INTERNATIONAL BIBLE INSTITUTE (DCIBIN)

## 2025-2026 Admissions Catalog

School of Ministry (S.O.M) & Ministry School of Leadership (MSOL)

[www.dcibin.com](http://www.dcibin.com)



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# Welcome to D.C.I. Bible Institute

Dear Applicant,

I would like to congratulate you in advance on your quest to pursue a higher level of education and training as a minister. D.C.I Bible Institute is etching itself as an upcoming prestigious Bible Institute, with an accelerated, robust curriculum, taught on a cutting-edge technology platform. Thus, eliminating physical boundaries for our students and faculty.

In today's fast paced world, where it is necessary to combine work life, family and ministry, one needs a convenient, flexible and easily accessible educational platform to advance his or her educational goals. That is why DCIBIN has been a great preference among many, when they think of attending a Bible school. Our online Bible school has made it easier for people to attend school from the comfort and convenience of their homes.

Your call to Christian leadership and the five-fold ministry requires training in the word of God and other ministry related experiences. Here at DCIBIN, we are fully dedicated to ensuring you are properly educated and prepared to impact the world. Take a closer look at our academic training programs and take a bold step to fulfilling your destiny, by applying for admission. We look forward to having you into our institution.

Sincerely,

Rev. Rosemary Koomson  
Pro-Chancellor/President



**Rev. Rosemary Koomson**  
Pro-Chancellor/President  
Co-Founder

Corporate Office Mailing Address: 5300 Kempstriver Drive # 2005, VA 23464, U.S.A

Phone: 1 888 742 4775 / 513 883 4867 E-mail: [admin@dcibin.com](mailto:admin@dcibin.com) Website: [www.dcibin.com](http://www.dcibin.com)



# ABOUT DCIBIN

## History

**Destiny Changers International Bible Institute, then DCI School of Ministry (DCISOM), was founded and established in December 2015 by Rev. David Mensah Noah and Rev. Rosemary Koomson.** The school opened its doors to the first round of students on Sunday, January 3rd, 2016 via phone conferencing. Its first instructors, Rev. Philip Akuaku Noah, and Rev. Rosemary Koomson, taught the enrolled students for 6 months in Christian Ministry. A couple of the students were ordained into ministry by the DCI Ministerial Network (DCIMN) in July and November 2016, upon completion of their ministerial training from the school. As a new and growing institution, then DCISOM, upgraded to a more functional and robust technologically driven educational platform to give students worldwide an online educational platform.

On July 1, 2017, the institution changed its name from DCI School of Ministry to Destiny Changers International Bible Institute (DCIBIN), with [official filings with the state of Ohio](#). It has officially graduated six class years; class of 2016, 2017, 2018, 2020, 2021 & 2022 since its name change. As a religious tertiary institution, we are not required by law to be accredited. However, the school is pursuing accreditation to give our students leverage in securing government financial aid and transfer to or continue their education in other tertiary institutions.

## Vision

Our vision is to equip those called into the five-fold ministry and church leadership with the knowledge and skill sets needed to instruct the word of God, transform lives, edify the body of Christ and live a life of integrity in and out of the pulpit.

## Mission

Creating a well-structured learning environment to teach, train, and adequately equip people for the work of Christian ministry.

## Slogan

The school's motto is "Equip to Edify", and in most of the official documents, one will also read "Equipping to edify in the spirit of excellence", which highlights the school's motto and culture.

## Foundational Scripture

"And He Himself gave some to be apostles, some prophets, some evangelists, and some pastors and teachers, 12 for the equipping of the saints for the work of ministry, for the edifying of the body of Christ, 13 till we all come to the unity of the faith and of the knowledge of the Son of God, to a perfect man, to the measure of the stature of the fullness of Christ;" **Ephesians 4:11-13 (NKJV)**

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# ABOUT DCIBIN

## Legalities / Accreditation

- DCIBIN is registered in the state of Virginia. **Currently, 28 states in the United States of America exempt religious schools or bible colleges from their higher education licensing, certification, or accreditation process; Virginia is one of those states.** Among the states that exempt religious colleges, the statutes vary based on (1) the types of institutions that qualify for an exemption, (2) the programs of study the institutions offer, (3) the degrees or diplomas conferred, and (4) the filing requirements. **In the State of Virginia, any institution of higher education whose primary purpose is religious education can offer Religious or theological education without accreditation from the board of education.** *The school must indicate the institution's primary purpose on all degrees or diplomas conferred and state that the institution is exempt from state approval. By state requirement, the institution must also state in writing to the Director of the Council that it complies with the provisions set forth for religious college exemption.*
- DCIBIN is NOT a diploma mill institution. A diploma mill institution does not require any coursework or have supervision of the work of the students. ***The academic programs offered at DCIBIN are in-depth and supervised by well-educated instructors and faculty.*** *Students are required to complete exams, quizzes, practical work and assignments, which count towards their final grade in the completion of their program of choice.* Students earn course grades, grade point averages (GPA's) and can graduate with honors.
- Though, we meet the Religious College Exemption requirement, DCIBIN is currently pursuing religious accreditation, to give our students leverage and access to government financial aid and the ability to transfer to or continue their tertiary education in other schools.

## Location

DCIBIN's administrative mailing address is located at 5300 Kempsriver Drive #2005, Virginia Beach, VA, U.S.A. This head office is the physical site also for practical ministry training and graduation ceremonies. The institution offers its training program online eliminating geographic barriers and enabling people from different walks of life to connect, pursue an advanced education and get equipped to fulfill their destiny.

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# ABOUT DCIBIN

## 7 GUIDING PRINCIPLES

- ❖ **LOVE** (1 Corinthians 13, Mark 12:31, 1 Peter 4:8)
- ❖ **TRUTH** (1 John 1:6, John 4:24, Psalm 25:5)
- ❖ **FAITH** (1 Timothy 4:12, James 1:6, 2 Corinthians 5:7)
- ❖ **HUMILITY** (Ephesians 4:2, Philippians 2:3, James 4:10)
- ❖ **LOYALTY** (Job 23:11, Romans 13:1, Romans 12:10)
- ❖ **SERVICE** (Hebrews 6:10, 1 Samuel 12:24, Romans 12:1)
- ❖ **ACCOUNTABILITY** (Romans 14:12, Proverbs 27:23, 1 Corinthians 4:2)

## OUR LOGO



### Elements in the Logo

- ❖ Golden olive branches
- ❖ Golden graduation cap
- ❖ Golden graduation diploma scroll
- ❖ A drop of anointing oil (from the diploma scroll)
- ❖ Blue Globe
- ❖ Hearts at the end of the olives, holding to the emblem “Equip to Edify”
- ❖ White circle around the globe with the name of the school

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# ABOUT DCIBIN

## School Colors

The DCIBIN colors are Blue, White, Gold and Burgundy/Red (this is a secondary color that ties it into the DCI brand identity).

**Blue** - Represents heaven, the presence of God, and priesthood. Exodus 24:10, Nehemiah 9:6, Zechariah 6:2-6, Numbers 15:38-39

**White** - Righteousness, purity and holiness. Isaiah 1:18, John 20:12, Revelation 3:4.

**Gold** - The deity and glory of God. Revelation 1:13-14, Exodus 40:34-35, Ezekiel 1:4; 27-28

**Red** - The blood of Jesus and the atonement of sins. Colossians 1:20-21, Revelations 1:5, Isaiah 1:18, Hebrews 9:12 & 22.

**Olive branches** - Peace; the peace of God, and the preaching of the gospel of peace. The olive branches stem from the olive tree which produces anointing oil for healing, priestly and kingly ordination. Genesis 8:11, [Jeremiah 11:16-17](#), [Ezekiel 17:5-8](#), [Revelations 7:9](#),

**Drop of Oil** - The Holy Spirit, the anointing. Exodus 29:7, Mark 6:13, James 5:14, Leviticus 8:12, Isaiah 10:27.

**Cap and Scroll** - The culmination of the pursuit of education and the receipt of the earned diploma or certificate.

**Globe** - The world, we are called to go into the world to preach the gospel and do the work of the ministry. Matthew 28:18-20

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# OVERVIEW OF SCHOOLS IN DCIBIN

Destiny Changers International Bible Institute comprises of three Academic Schools which offer various programs:

- **School of Ministry (SOM)**
- **School of Prophets (SOP)**
- **T.R.E.M School of Worship (TSOW)**

## SCHOOLS OF MINISTRY



School of Ministry  
(SOM)



School of Prophets  
(SOP)



Ministry School of  
Leadership (MSOL)



TREM School of Worship  
(TSOW)

**What is your calling?** Take a closer look at these schools to pursue a higher education to enhance your knowledge. Though all the courses are offered online, practical ministry and a few selected courses must be done onsite at a DCIBIN training center/ministry or an approved church/ministry.

Enroll in DCIBIN and let us equip you for effective ministry as you answer God's call.

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# OFFICE OF ACADEMIC AFFAIRS DEAN'S OFFICE



**Dr. Eric Ofori Bekoe, PHD**  
Dean

**Thank you for your expressed interest in Destiny Changers International Bible Institute (DCIBIN). The office of academic affairs oversees the course curriculum offered in this great institution.**

DCIBIN has a Latin honors program where students who achieve academic excellence are recognized and rewarded for their efforts. You must study to show yourself approved as the word of God says.

The Dean's office works with the office of the Provost to constantly enrich the school's curriculum and retain quality faculty and staff. You can expect growth and curriculum enrichment through out the year to the benefit of our students.

We look forward to having you here at this prestigious Bible Institute where you will be equipped with knowledge to pursue your purpose in life.

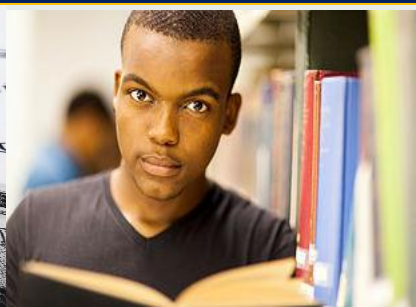


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# Bachelor / Associate Degree / Advanced Diploma



All Schools within DCIBIN are properly organized to equip the students for effective ministry. The depth of the subjects treated and the practical training for our students ensure they can rightly divide the word of God, to edify the body of Christ and become great leaders in their various ministries.

## Students may pursue any of the following Diplomas:

- 1. Bachelor Degree:** The Bachelor of Arts and Science degrees in various religious disciplines will be available for the 2027 academic year. Students must earn 120 credit hours in their major area of study to qualify for a Bachelor's degree. Students are required to specialize in a minor degree in five-fold ministry.
- 2. Advanced Diploma:** The Advanced Diploma program for the School of Ministry (SOM), Ministry School of Leadership (MSOL), and the T.R.E.M School of Worship is an 18 to 30-month accelerated course (an equivalent of a 2 ½ to 3-year program), which carries 80 academic credits (75 core credits and 5 credits in an area of specialization) and is the highest level of diploma to be obtained from DCIBIN in the 2025 to 2026 academic year. The course content is comparable to three years of college work in other institutions. Students must specialize in an area of study for up to 12 weeks and participate in practical ministry.
- 3. Associate Degree:** A Diploma at DCIBIN, is an 18-month accelerated program (an equivalent of a 2-year degree program) and carries a minimum of 60 academic credits without any mandatory concentration. Students are also required to have practical training and volunteer work.

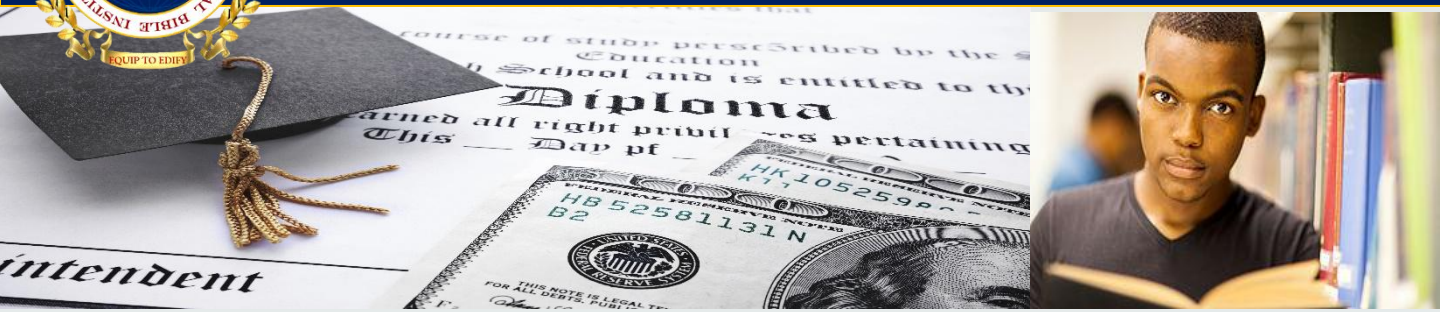
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# Diploma / Advanced Certificate/Certificate



All Schools within DCIBIN are properly organized to equip the students for effective ministry. The depth of the subjects treated and the practical training for our students ensures they can rightly divide the word of God, to edify the body of Christ and become great leaders in their various ministries.

## Students may pursue any of the following Diplomas:

- 4. Diploma:** The Diploma program for the School of Ministry (SOM), Ministry School of Leadership (MSOL), and the T.R.E.M School of Worship (TSOW) is a 6 to 12 month accelerated course (an equivalent of 1-Year program), which carries 45 academic credits (45 core credits and 5 credits in an area of specialization).
- 5. Advanced Certificate:** The Advanced Certificate program is a 30-credit hour program over a 4 to 6-month period. This intense, accelerated program is for lay ministry and the training of people for leadership in their local churches. This is highly recommended to churches to enable them to develop skillful workers or volunteers for an effective ministry.
- 5. Certificate:** The DCIBIN certificate is the basic and entry-level program offered in the institution. This 15-credit hour program ranges from 4 to 8 weeks at a time. It is meant to harness the interest in ministry and give students a basic understanding of Christian principles and ministry. This is also recommended for training ministry workers.

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# ACADEMIC PROGRAMS



Students have a plethora of programs to choose from to fulfill their call or educational pursuit. We encourage all students to have a major program of study and an area of specialization to optimize their learning experience. All our programs are rich in curriculum and unparalleled compared to similar programs offered in other institutions. Students who attend DCIBIN are armed with in-depth knowledge and practical experience to succeed in their calling.

## Major Programs Biblical Studies

1. Biblical Studies
2. Christian Ministry
3. Missions Studies
4. Supernatural Ministry
5. Theology
6. Worship Ministry (Trem School of Worship – TSOW)

## Areas of specialization in the Five-Fold Ministry (Advanced Diploma Only)

1. Apostle/Apostolic Ministry\* (MSOL)
2. Prophet/Prophetic Ministry (SOP)
3. Evangelist/Evangelistic Ministry (SOM)
4. Teacher/Teaching Ministry (MSOL)
5. Pastor/Pastoral Ministry (SOM)

## Other Areas of specialization

6. Linguistics - Biblical Hebrew, Modern Hebrew, Greek & Aramaic \*Accredited by Hebrew University of Jerusalem through Israel Institute of Biblical Studies\*
7. Christian Counseling (Post Advanced Studies)
8. Chaplaincy (Post Advanced Studies)
9. Selected Studies (Post Advanced Studies)

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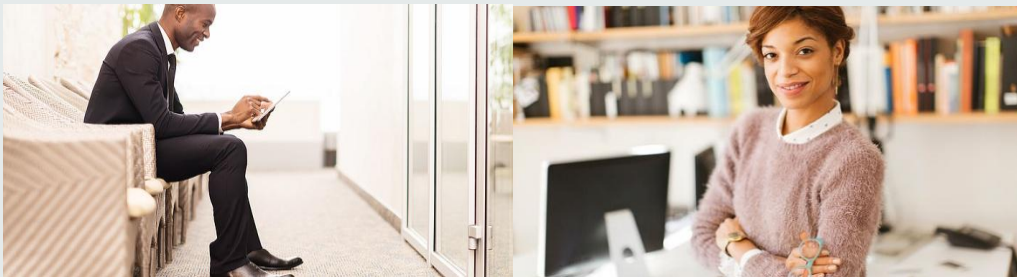
# ACADEMIC PROGRAMS - POST ADVANCED STUDIES (PAS)

The DCIBIN **Post Advanced Studies (PAS) program** allows DCIBIN Alumni or others who have pursued an Advanced Diploma program from other Bible schools around the world, to continue gaining more knowledge and understanding of the word of God and ministry. Students who enroll can earn a PAS Diploma or Bachelor's degree.

## COURSE WORK

Continuing students customize their own program of study by selecting courses they have not studied before to upgrade themselves. There is also the opportunity to do research/studies in a particular area of the Bible or ministry and contribute towards the enrichment of our students in their pursuit of knowledge as they answer the call into ministry.

- An Advanced Studies program allows up to 15 credit hours of selected courses within an academic year, which could last from 3 to 4 months of study.
- Students who pursue a bachelor's degree track, must earn 120 credits. Any credits earned from previous diplomas or degrees are accepted and credited towards a bachelor's degree.
- Students are tasked to teach a workshop/seminar on any of their area of study and a research topic assigned by a faculty member, who is responsible for supervising their Advanced studies program.
- Excelling graduates become members of the **President's Distinguished Fellows Circle**. Graduates from the Post Advanced Studies are specially recognized at graduation ceremonies with the DCIBIN Presidential award.



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# ACADEMIC PROGRAMS - POST ADVANCED STUDIES (PAS)

## POST ADVANCED STUDIES (PAS)

Alumni application fee: \$35

Non-Alumni application fee: \$50

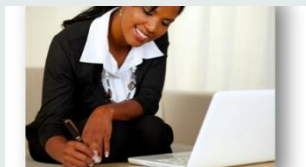
### DCIBIN Alumnus/Alumna:

An Alumna or Alumnus who plans to pursue Advanced Studies must [contact the registrar's office](#) and complete an Advanced Studies Continuing Student form with a \$35.00 processing fee.

DCIBIN Alumni do not have to take the Advanced Studies Placement Test.

### Non-Alumni:

- If the applicant is non-alumni, they must go through DCIBIN's entire [application process](#) and submit all the necessary documentation proving their study of an Advanced Diploma at a verifiable Bible or Ministry Training School.
- The registrar, the Dean of Academics and the office of the Provost will review the applicant's prior Diploma before approval to pursue DCIBIN's Advanced Studies Program.
- The applicant must write DCIBIN's Advanced Placement test and pass with a score of 1080 or more to qualify for the program.
- The applicant must also complete a Post Advanced Studies (PAS) Continuing Student form and pay the required fees and tuition.



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# FINANCIAL OBLIGATION FOR 2025 - 2026

Making a personal investment into your call to ministry is worthwhile, knowing the knowledge, skill set and experiences you receive are a lifetime achievement. We have therefore made it easy and affordable for students to be able to pay for their tuition and fees through our Flexible Payment Plan (FPP). Students are able to set up a tuition installment payment plan (FPP) for 85% of their tuition within a 12-15 month period.

We are unable to accept federal financial aid at this time, however, the school offers scholarships for students who need financial assistance. Also, the office of alumni manages a limited number of scholarships and sponsorships for students with financial needs. You can reach the alumni office by emailing [alumni@dcibin.com](mailto:alumni@dcibin.com) for more information and assistance.

## How to pay your tuition:

- Students are required to pay a minimum of 15% of their tuition upon enrollment and have the option of paying the remaining tuition within 90 days of enrollment if they opt for the lump sum option for paying their tuition in full.
- Students can also sign a Flexible Payment Plan (FPP) to pay the rest of their tuition (85%) within 12 to 15 months of enrollment.
- If a student receives a scholarship, it is only applied after the student has paid their part of the tuition owed. Scholarships are applied on a matching basis; the amount in scholarship is paid as the students pays their FPP. If the student drops out, any outstanding scholarship amounts will be cancelled, and the student will be responsible for the remaining balance of their tuition. Scholarships do not apply to application and graduation fees.



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# TUITION AND FEES FOR 2025 - 2026

ITEM	AMOUNT	DETAILS
<b>Associate Degree &amp; Accelerated Advanced Diploma: SOM, MSOL with minor specialization</b>		<b>A minimum of 60 credits (Associate Degree)</b> * 60 core credit hours + 5 credit hours of specialization * Equivalent to 2 years of College & <b>A minimum of 80 Credits (Advanced Diploma)*****</b> * 80 core credit hours + 5 credit hours of specialization * Equivalent to 3 years of College/Post Associates
Academic Program Tuition (Major & Ministry Specializations)	\$ 4,800.00	DCIBIN Scholarships/sponsorship funds are applied to Academic Program Tuition.
Instructional Materials (Instructors Notes)	\$ 700.00	Included in Tuition
Recommended Textbooks	TBD	Only 5% of the courses require additional textbooks. Out of pocket expense.
Graduation Registration	\$ 200.00	Included in Tuition
Technology & Administrative Fees	\$ 300.00	Included in Tuition
<b>Total</b>	<b>\$ 6,000.00</b>	The total tuition breaks down to \$75/credit hour. *Request for a flexible payment plan (FPP) if unable to complete your tuition payment during the school year.
<b>Linguistics Tuition (Hebrew, Greek, Aramaic)</b>		<b>Accredited by The Hebrew University of Jerusalem, through Israel Institute of Biblical Studies.</b>
<b>Course Rate</b>	<b>\$ 1,800.00</b>	<b>Fee is per 3 credit hours. Each Language course is a 9-month program (1 hour of class per week). DCIBIN Scholarships/sponsorship funds do not apply.</b>
<b>Post Advanced Studies (PAS)</b>		<b>30 Credit Hours</b> *Completion of PAS credits qualifies for conversion to Bachelors Degree, if student has already obtained 90 credit hours from Advanced Diploma*
Tuition	\$ 2,500.00	DCIBIN Scholarships/sponsorship funds are applied to Academic Program Tuition.
Instructional Materials/Textbooks	\$ 500.00	Included in fees
Graduation Registration	\$ 200.00	Included in fees
Technology & Administrative Fees	\$ 300.00	Included in fees
<b>Total</b>	<b>\$ 3,500.00</b>	The total tuition breaks down to \$75/credit hour. *Request for a flexible payment plan (FPP) if unable to complete your tuition payment during the school year.

**Please Note:** We encourage all applicants to apply for a scholarship. Students must pay the 15% enrollment fee of their tuition before the commencement of their program of study. If you are a recipient of a scholarship, it will be applied to your total tuition, before you pay the enrollment fee. The scholarship funds are released to mirror what the student has paid or pays if on a Flexible Payment Plan. For example, if a student pays their 15% enrollment fee upon admission, then the equivalent amount will be released from their scholarship and applied to their account. If the student drops out of the school, then any remaining scholarship will be null and void, and the student will be responsible for any outstanding fees pro-rated to match courses taken.

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# SCHOLARSHIPS / SPONSORSHIPS



## TAKE A CLOSER LOOK!

We would love to have you here at DCIBIN as you answer the call of God upon your life.

YEAR 2017 – 2025

**SCHOLARSHIPS PAID OUT: \$59,000.00**

We awarded full and partial scholarships as well as assistant-ship to graduates from year 2017 through 2025. We are doing it again in year 2025 to 2026!

*Hurry and apply for a scholarship today!!!*

You may apply for a scholarship online at <https://www.dcibin.com/admissions> or e-mail [finaid@dcibin.com](mailto:finaid@dcibin.com) for additional information.

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## Admissions Checklist Year 2025 - 2026

1. **Complete and submit an application form online.** Our multi-step application form captures all the required information needed to process your application. If your diploma, letter of recommendation and ID are not available at the time of application you can email them directly to the office of the registrar at [registrar@dcibin.com](mailto:registrar@dcibin.com) within 5 business days of submitting your application. Apply online at <https://www.dcibin.com/admissions>
2. **Pay your application fee of \$50** after you submit your application via PayPal, credit or debit card, Zelle, Cash App or standard Bank transfer. Pay online at [www.dcibin.com/pay-online](http://www.dcibin.com/pay-online) or via our payment QR code or link.

**Skip step 3 – 5 if you already submitted them on your application form.**

3. **Submit your high school diploma (HSD),** or request for your high school transcript to be sent to DCIBIN. **OR** Take the DCIBIN entrance exam (contact the admissions office at [registrar@dcibin.com](mailto:registrar@dcibin.com) and request to take the Placement test). You can use your post high school diploma or degree if preferred.
4. **Submit a letter of recommendation** from a clergy or mentor on an official letterhead. You can upload this on your application or email it to us at [registrar@dcibin.com](mailto:registrar@dcibin.com).
5. **Review & Offer:** DCIBIN will review your application and respond with an offer letter of admission.



# ADMISSION PROCESS

## Enrollment (After you have been admitted to the School)

6. **Enrollment Fee:** Upon receipt of your Tuition or enrollment invoice via e-mail, You may Pay your tuition in full, or you can pay your Enrollment Fee by paying 15% of your tuition and complete a flexible payment plan (FPP) on the remaining balance of your tuition. *(If you are a scholarship recipient, you must pay your part of the tuition owed before the office of Student Aid will apply your scholarship to your remaining balance. You will be notified when this is processed.*
7. **Textbooks:** Purchase recommended textbooks and or lesson materials. The instructor's teaching materials fee is included in your tuition.
8. **Student Account:** Upon receipt of your student ID and account access information, set up your student electa account by completing your profile information and review all enrollment files.
9. **Student orientation:** Attend student orientation to familiarize yourself with DCIBIN and all that pertains to your student and academic life prior to the beginning of classes. You will ne notified of your orientation session upon enrollment.
10. **Attend classes:** Attending class and participating in the learning process is key to your success. If you are unable to attend for one reason or the other, notify your instructor and request for a playback of the class recording and do your coursework.



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# CLASS SCHEDULES 2025 - 2026

**Application Deadline:** March 13, 2025

**Enrollment Deadline:** March 14, 2025

**Student Orientation: Mar. 15, 17 & 20 2025**

1<sup>st</sup> day of class: March 22, 2025

Last day of class: December 15, 2026

## Class Schedules

**School of Prophets (S.O.P)**

**School of Ministry (S.O.M)**

**Ministry School of Leadership (MSOL)**

**Specialization Courses (S.O.M)**

**(Apostle, Prophet, Evangelist, Teacher, Pastor, Chaplaincy, Christian Counseling)**

**SOM / MSOL Schedule, begins March 22, 2025**

### **Saturdays**

(Saturday classes are the equivalence of two or three 50-minute classes per week)

1<sup>st</sup> Class: 9:30am to 12:30pm Est. (15-minute break)

2<sup>nd</sup> Class: 1:30pm – 3:15pm Est.

### **Tuesdays**

7:00pm to 8:45pm Est.

### **Thursdays**

7:00pm – 10:00pm Est. (15-minute break)

### **Mondays**

**School of Prophets (SOP), begins May 12, 2025**

7:00pm to 8:45pm Est.

\*The above class schedules are the possible time slots for 2 to 3 courses/classes. These schedules are subject to change based on availability of students\*

### **Linguistics**

**(Hebrew, Greek & Aramaic)**

These classes run on a different class schedule of the week.

They are usually a 1-hour class per week for 9 months for both academic (accredited) and non-academic track. Students may have the option of picking their own class schedules based on the number of classes offered per week/month.

**Corporate Office Mailing Address: 5300 Kempersriver Drive # 2005, VA 23464, U.S.A**

**Phone: 1 888 742 4775 / 513 883 4867 E-mail: [admin@dcibin.com](mailto:admin@dcibin.com) Website: [www.dcibin.com](http://www.dcibin.com)**



**1. Question: I don't have a High School Diploma or GED, but I feel called into ministry. Can I still apply?**

**Answer:** You can take our placement test. If you pass, you will be allowed to apply for admission.

**2. Question: I started school at DCIBIN but dropped out along the way. Do I need to re-apply or can my status can be re-instated without going through the admission process again?**

**Answer:** You do not need to re-apply, you must contact the admissions office, complete a re-instatement form (if you are within 2 years of deferment), pay a reinstatement fee and bring your student account to a current or active status if you have any old outstanding fees. If you are returning after 2 years, you need to re-apply and go through the entire admissions process.

**3. Question: I don't have the ability to pay online, what are my options?**

**Answer:** Contact the admissions office by calling (513) 883 4867 or email [registrar@dcibin.com](mailto:registrar@dcibin.com) for further assistance.



FREQUENTLY  
ASKED  
QUESTIONS





#### **4. Question: How long does it take for applications to be approved?**

**Answer:** Typically, it takes up to 3 weeks for applications to be processed. If there are missing or unverified information on your application, it may take up to 4 weeks.

#### **5. Question: I am a returning student who graduated from DCIBIN. I want to enroll in another program, do i need to re-apply?**

**Answer:** Yes, you need to apply and indicate you are a recent graduate. You must submit a copy of your earned DCIBIN diploma or certificate in place of step 3 to skip steps 4 and 6 in the admission process.

#### **6. Is DCIBIN required by the board of education to be accredited?**

**Answer:** No, we are not required by the board of education to be accredited because we meet the Religious college exemption requirement.

**Currently, 28 states in the United States of America exempt religious schools or bible colleges from their higher education licensing, certification, or accreditation process; Virginia is one of those states.** Among the states that exempt religious colleges, the statutes vary based on (1) the types of institutions that qualify for an exemption, (2) the programs of study the institutions offer, (3) the degrees or diplomas conferred, and (4) the filing requirements. **In the State of Virginia, any institution of higher education whose primary purpose is religious education can offer Religious or theological education.** *The school must indicate the institution's primary purpose on all degrees or diplomas conferred and state that the institution is exempt from state approval. By state requirement, the institution must also state in writing to the Director of the Council that it complies with the provisions set forth for religious college exemption.*

DCIBIN is NOT a diploma mill institution. The academic programs offered at DCIBIN are in-depth and supervised by well-educated instructors and faculty. Students are required to complete exams, quizzes, practical work and assignments, which count towards their final grade in the completion of their program of choice. Students earn course grades, grade point averages (GPA's) and can graduate with honors.

Though, we meet the Religious College Exemption requirement, DCIBIN is currently pursuing religious accreditation, to give our students leverage and access to government financial aid and the ability to transfer to or continue their tertiary education in other schools.

#### **7. Question: Help, I don't see my question here, what should I do?**

**Answer:** E-mail us at [registrar@dcibin.com](mailto:registrar@dcibin.com)



# CONTACT INFORMATION

**Main Phone Line: 1 888 742 4775 / 513 883 4867**

## **E-mail Address**

1. Registrar (admissions, enrollments, student records, etc.)  
[registrar@dcibin.com](mailto:registrar@dcibin.com)
2. Administration  
[admin@dcibin.com](mailto:admin@dcibin.com)
3. General Inquiries/Correspondences  
[info@dcibin.com](mailto:info@dcibin.com)
4. Accounting, Billing & Financial Aid (scholarships)  
[billing@dcibin.com](mailto:billing@dcibin.com)



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What's next?

Now  
what is next?

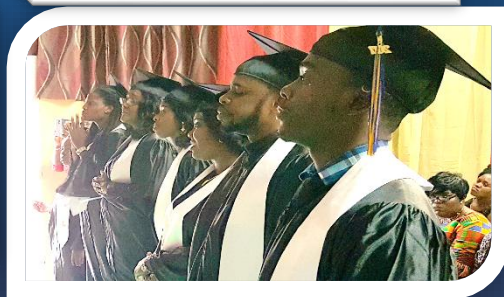
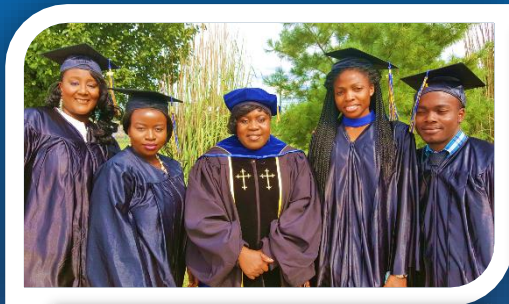
**Apply online today!!!**

<https://www.dcinstitute.com/admissions>

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